To upload a test via LinkIt! Prime,

Please follow the steps below:

1. Go to LinkIt! Prime's test submission form located at prime.linkit.com
2. Fill out all the required fields on that form, including information about your district, the test author, as well as the test itself (e.g. grade and subject). Detailed information on how to fill out each field is provided on the webpage.
3. Attach the test and answer key documents and submit the form.
4. LinkIt!'s content team will receive notification on each form submission and will contact the user once the test has been processed.

Note:
1. The test and answer key documents can be in Word, PDF or Excel format. Scanned copies for the test and answer key are also acceptable.
2. It is important to provide an accurate email address on the form so that we can notify you once the test is uploaded or contact you in case of any question. We prefer the email address of the test author be provided, to allow us to directly reach out to the author should we require clarification about the test.
3. We require that tests be submitted to LinkIt! no later than 3 weeks prior to the expected test administration date to allow sufficient time for the LinkIt! team to process the file and for the test author to verify the uploaded content.

Thanks,